



Update: LUM Career Opportunities

Program Director—Good Samaritan Program

Program Director—Good Samaritan Program & ID Clinic

Type: Half-time

Hours: M-F, 8 a.m. to Noon

Salary: \$18,737 annual

Benefits: \$5,621; plus eligible for vacation, sick time, personal days & paid holidays

Duties:

- Receives and responds to requests from the public for emergency financial aid.
- Helps those without legal photo identification to navigate public agency ID rules and regulations.
- Recruits, trains, schedules and supervises volunteers.

Qualifications:

- Bachelor degree from an accredited college or university required.
- Experience using Quickbooks and computer database.

If interested please send your resume with a cover letter to lum@lumserve.org before noon on Friday, October 23, 2015



Program Director—Emergency Shelter

Program Director—Emergency Shelter

Type: Full-time, paid

Hours: M-F, 1:30 p.m. to 10 p.m.

Salary: \$33,128 annual

Benefits: \$9,938 annual; plus eligible for vacation, sick time, personal days & paid holidays

Duties:

- Responsible for operation of 44 bed homeless shelter providing safe, secure overnight housing for the chronically homeless.
- Provides services to help the homeless leave the shelter for more permanent housing.
- Recruits, trains, schedules and supervises shelter staff and volunteers. regulations.

Qualifications:

- Bachelor degree from an accredited college or university required.
- Experience using QuickBooks and computer database.

If interested please send your resume with a cover letter to lum@lumserve.org before noon on Friday, October 23, 2015



Repair & Maintenance

Repair & Maintenance Position

Type: Part-time (12 month; 15 hours per week), paid

Hours: M-F, occasional weekends

Pay: \$12.00 per hour.

If interested—please Email, Mail or Drop-off a resume with cover letter (lum@lumserve.org | 420 N 4th Street, Lafayette, IN 47901).



Security Staff – Emergency Shelter

Security Staff Position - Emergency Shelter

Type: Part-time, paid

Hours: Daily - 8 p.m. to midnight or midnight to 7 a.m.

Pay: \$10.00 per hour.

Duties:

- Maintains safety of guests, volunteers and premises, a team environment modeling mutual respect, and a professional and safe environment
- Ensures compliance with Shelter Rules
- Monitors arrival, departure, activity within shelter, activity outside within three block of the building
- Disciplines guests who are noncompliant; refers guests to police when necessary
- Submits written reports of daily activities and incidents

If interested—please Email, Mail or Drop-off a Resume with cover letter to the LUM Shelter Director. (mzerbes@lumserve.org | 420 N 4th Street, Lafayette, IN 47901).



Client Intake Volunteer—Emergency Shelter

Client Intake - Emergency Shelter

Type: Volunteer

Hours: M-F, 2 to 4 p.m.

Duties: Meeting with potential shelter guests to gather information, discuss their options, and enter their data into the system.

If you are interested, call or email Gina Williams (765--423-2691 | caseman@lumserve.org).



Please share with others who may be interested and qualified.

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